

# Internal League Competition Rules, Entry Requirements and Submission Guidelines

Version 2.0

*Substantive changes from version 1.1:*

- *Entrants may submit images “for critique only” [Internal League Competition Rules 11]:*
- *Clarify that submitted images are retained and how retained images may be used [General Entry Requirements 3]*
- *Permission, with an opt out, to include award winning images in reports of club meetings to the local press [General Entry Requirements 4]*
- *Clarifying print collection arrangements [General Submission Guidelines 2]*
- *Clarify that the photographer’s name should not appear anywhere on print mounts or back or border of prints [General Submission Guidelines 4]*

## Internal League Competition Rules

1. Entrants may enter up to 2 images in each section (print and DPI).
2. Entries must meet the general entry requirements.
3. Submissions should follow the submission guidelines.
4. An image may not be entered if it is nearly identical to an image that received an award when entered into an earlier round (in the same season or an earlier season) of the internal league competition
5. An image may not be entered if it is nearly identical to an image that was entered in an earlier round in the same season of the internal league competition unless
  - The earlier entry was to an open round and the later entry to a themed round
  - The earlier entry was to a themed round and the later entry to an open round
6. Whilst this list is not exhaustive, two images will be considered nearly identical if the main differences between them are one or more of:
  - One is monochrome and the other colour
  - One is in a portrait orientation and the other a landscape orientation
  - One is a print and the other a DPI
7. The judge will allocate awards as follows:
  - First place (5 points)
  - Second place (4 points)
  - Third place (3 points)
  - Highly commended (2 points)

- Commended (1 point)
8. The number of highly commended and commended awards in each round will be adjusted so that approximately 10% of the images entered receive an award.
  9. Judges have limited discretion to vary the number of commended and highly commended awards they make to avoid having to discriminate between images which they judge to be of equal merit
  10. A separate league table is maintained for each section
    - An entrant's league score in a section is the total number of award points received plus one point for each round in which they entered images in the section
    - If there is a tie for first place based on league points alone, then the entrant with the most first places in the season will be declared the winner. If there is still a tie when the number of first places is taken into account, then second places, and then third places and so on will be considered in order until the tie is broken. If this is still not sufficient to break the tie, then joint winners will be declared.
  11. Entrants may submit images "for critique only".

## General Entry Requirements

1. Entrants must be club members in good standing throughout the period from the submission date to the judging date inclusive.
2. Entries must be submitted by the specified closing date, except in the case of prior arrangement with the competition secretary.
3. By entering, entrants give the club permission to:
  - a. display submitted images on the competition results pages of the club website
  - b. retain submitted digital images (including digital versions of prints) indefinitely; retained images may be:
    - i. used to support the routine operation of club competitions and activities, e.g. checking for duplicate competition entries or finding candidate images for external competitions
    - ii. stored in club archives and used for activities with a historical aspect, e.g. web pages, newsletter articles or other publications covering the history of the club.
4. By entering, unless otherwise stated, entrants give permission to include award winning images in reports of club meetings to the local press
  - a. To exclude your images from being offered to the press, send an email to the internal competition secretary (see [committee page](#))
5. All images and all components of composite images entered must be the sole work of the entrant and the entrant must own the copyright to the whole image and all the components of composite images.
6. Digital projected images (DPIs) must be in JPEG format, use the SRGB colour space and be no more than 1600 pixels wide and no more than 1200 pixels high.
7. Prints may be mounted using card or unmounted.
8. Mounts must be rectangular, no larger than 50cm by 40cm.

9. Unmounted prints are typically A4 in size. They must be no smaller than 10 inches by 8 inches and no larger than 12 inches by 8.5 inches.
10. Images must not, in the opinion of the club committee, be likely to cause significant offence.

## General Submission Guidelines

1. DPI entries must be sent by email to the competition secretary at [intcomp.thornburycameraclub\(AT\)gmail.com](mailto:intcomp.thornburycameraclub(AT)gmail.com)<sup>1</sup>. The email should
  - a. Have a subject line identifying the competition and round
  - b. Clearly identify the submitter
  - c. Indicate if the images are “for critique only”. If there is no indication, then the images will be considered for awards
  - d. Have the submitted images as direct file attachments - avoid zip files and embedded images
  - e. Image file names should generally be the title of the image with a file extension indicating its file type, i.e ‘.jpg’.
    - Use spaces between words
    - The file name should only contain letters, numbers and the characters space, dot, hyphen or underline.
    - When the full image title contains characters other than those allowed in the file name, the full title may be specified in the submission email.
    - Do not include additional identifiers or other text in the file name
    - File name extensions should be lower case.
    - For example, an image with the title ‘Severn Sunrise’ should have a file name ‘Severn Sunrise.jpg’.
2. Prints will be collected at the club meeting on the closing date, and optionally earlier.
  - a. If the club is not meeting at its usual venue on the closing date, alternative arrangements for print collection will be announced.
  - b. Additional arrangements to collect prints may be announced to suit prevailing circumstances.
  - c. In case of difficulty, contact the internal competition secretary by email.
3. Prints should have a title on the back bottom right of the print along with the initials of the entrant and an image number (e.g. bwm-1). The photographer’s name should not appear anywhere on print mounts or the border or back of prints. A DPI version of each print should also be submitted following the DPI submission guidelines.
4. Both print and DPI submissions will be acknowledged by the competition secretary. If an acknowledgement is not received in a reasonable time, contact the competition secretary to check the submission has been received. The acknowledgement will show how the entry has been recorded by the competition administration software. Please contact the competition secretary promptly to report any errors in recording the entry.

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<sup>1</sup> Substitute “@” for “(AT)”